



## Nunavut Tunngavik Incorporated

### Application for Registration as An Inuit Firm

Nunavut Tunngavik Incorporated is required to maintain a list of Inuit Firms under Subsection 24.7.1 of the Nunavut Land Claims Agreement. This list will be used by the governments when considering contracts for goods or services. Completion of this form is voluntary but, unless an application is completed, a firm will not be considered for registration as an Inuit Firm. Additional information listed on the following page must also accompany the application. NTI reserves the right to request additional information. All application(s) and information received will be kept confidential.

This form and accompanying information should be sent directly to NTI's Iqaluit office at the address below.

By submitting the application, the applicant also consents to the release of its name, address, phone number, types of business and other necessary information to relevant governments and other agencies for the purposes of ascertaining or confirming the applicant's Inuit Firm status.

Name of Business (Provide the full and complete name of business)

Type of Business (Specify Trades, Service or Goods Involved provide further details on separate page if necessary)

Mailing Address:

Head Office: _____	Telephone: _____	Address: _____
Fax: _____	Street/Box: _____	Contact: _____
City/Province: _____	Position: _____	Postal Code: _____
Email: _____		

Certification:

The undersigned certifies that the information in this application and accompanying documents is correct. The applicant also agrees to notify Nunavut Tunngavik Incorporated of any material changes to any information contained in this application.

Signed at \_\_\_\_\_, \_\_\_\_\_ this day of \_\_\_\_\_ 2014.  
(Municipality) (Province or Territory)

Name: \_\_\_\_\_ Title: \_\_\_\_\_ Signature: \_\_\_\_\_

Send completed form to:

<b>Policy and Planning Division</b> <b>Nunavut Tunngavik Incorporated</b> <b>Box 638</b> <b>Iqaluit, NU X0A 0H)</b>	<b>Telephone 867-975-4900</b> <b>Toll Free 1-888-646-0006</b> <b>Facsimile 867-975-4949</b> <b>email: eegeesiak@tunngavik.com</b>
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# INUIT FIRM REGISTRY

## INUK SOLE PROPRIETORSHIP

### Questionnaire

You have applied for registration as an Inuk sole proprietorship, under Section 24.7.1 of the *Nunavut Land Claims Agreement*. NTI has recently formulated new guidelines to determine eligibility for registration as an Inuk sole proprietorship. The attached questionnaire will provide us with the information required to assess your eligibility under this category. Please complete the questionnaire and return it to our office. All information provided will be kept confidential.

Date: \_\_\_\_\_ Name of Business: \_\_\_\_\_ Ph: \_\_\_\_\_ Fax: \_\_\_\_\_

		YES	NO	NAME / RELATIONSHIP/ ADDITIONAL INFORMATION
1.	Have you registered your Business Name with the Legal Registries Division of the Nunavut Department of Justice?			
2.	Do you possess a valid licence to carry on business in the municipalities in which the business operates?			
3.	Do you possess a valid registration with the Nunavut Workers' Compensation Board?			
4.	Are you enrolled as a beneficiary under the Nunavut Land Claims			

		YES	NO	NAME / RELATIONSHIP/ ADDITIONAL INFORMATION
	Agreement (NLCA)?			
<b>5. a)</b>	Does any person other than you have management authority with respect to the affairs of the business?			
<b>b)</b>	If "yes" what is the name of this person and his or her relationship to you?			
<b>c)</b>	If "yes" is this person enrolled under NLCA?			
<b>6. a)</b>	Do you share the profits or losses from the business with any other person?			
<b>b)</b>	If "yes" what is the name of this person and his or her relationship to you?			
<b>c)</b>	If "yes" is this person enrolled under NLCA?			
<b>7. a)</b>	Do you share the operating costs of the business with any other person?			
<b>b)</b>	If "yes" what is the name of this person and his or her relationship to you?			
<b>c)</b>	If "yes" is this person enrolled under NLCA?			

		YES	NO	NAME / RELATIONSHIP/ ADDITIONAL INFORMATION
<b>8. a)</b>	Do you own with any other person real property or equipment used in the operation of the business?			
<b>b)</b>	If "yes" what is the name of this person and his or her relationship to you?			
<b>c)</b>	If "yes" is this person enrolled under NLCA?			
<b>9. a)</b>	Does any other person have authority to sign contracts on behalf of the business when contracting with customers for the provision of goods or services to them by your business?			
<b>b)</b>	If "yes" what is the name of this person and his or her relationship to you?			
<b>c)</b>	If "yes" is this person enrolled under NLCA?			
<b>10.a)</b>	Does any other person have authority to sign contracts on behalf of the business when contracting with suppliers for goods and services required by your business?			

		YES	NO	NAME / RELATIONSHIP/ ADDITIONAL INFORMATION
<b>10.b)</b>	If "yes" what is the name of this person and his or her relationship to you?			
<b>c)</b>	If "yes" is this person enrolled under NLCA?			
<b>11.a)</b>	Do you share ownership of the bank account(s) of the business with any other person?			
<b>b)</b>	If "yes" what is the name of this person and his or her relationship to you?			
<b>c)</b>	If "yes" is this person enrolled under NLCA?			
<b>12.a)</b>	Do you personally perform all of the services offered by the business?  If "Yes", please indicate this and proceed to 13. a).  If "No" please indicate this and complete 12. b).			
<b>b)</b>	If you do not personally perform all of the services offered by the business, what percentage of the work is performed by a person (or people) other than you?			
<b>12.c)</b>	If you do not personally			

	perform all of the services offered by the business, what is the name of the person (or people) you have hired to do the work?			
<b>d)</b>	Is this person enrolled under the NLCA?			
<b>e)</b>	Do you pay this person money for his or her work?			
<b>13.a)</b>	Do you personally manufacture all of the goods offered by the business?  If "Yes", please indicate this and proceed to 14.  If "NO" please indicate this and complete 13. b) and c).			
<b>b)</b>	If you do not personally manufacture all of the goods offered by the business, what percentage of the work is performed by a person (or people) other than you?			
<b>c)</b>	If you do not personally manufacture all of the goods offered by the business, what is the name of the person (or people) you have hired to do the work for you?			
<b>d)</b>	Is this person enrolled under the NLCA?			
<b>e)</b>	Do you pay this person money for his or her work?			
<b>14.</b>	Is there any other information that you wish to provide in relation to your			

application?			
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Completed by (please print): \_\_\_\_\_

Title: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_